



REQUEST FOR EXPRESSIONS OF INTEREST (REOI)

ENGAGEMENT OF A CONSULTANT FOR THE DESIGN, DEVELOPMENT, AND DEPLOYMENT OF AN ENTERPRISE SYSTEM MANAGEMENT (ESM) PLATFORM AND A CENTRAL KNOWLEDGE REPOSITORY (CKR) FOR THE SAPZ PROGRAMME. (INDIVIDUAL CONSULTANT SELECTION)

COUNTRY: Federal Republic of Nigeria

NAME OF PROJECT: DESIGN, DEVELOPMENT, AND DEPLOYMENT OF AN ENTERPRISE SYSTEM MANAGEMENT (ESM) PLATFORM AND A CENTRAL KNOWLEDGE REPOSITORY (CKR) FOR THE SAPZ PROGRAMME

Ref No: NPCO/SAPZ/IFAD/26/1023/588

The Federal Government of Nigeria has received financing from the International Fund for Agricultural Development (IFAD) towards the cost of the Special Agro – Processing Zones Program (SAPZ), and intends to apply part of the proceeds for the recruitment of consulting services, for which this REOI is issued.

The use of any IFAD financing shall be subject to IFAD's approval, pursuant to the terms and conditions of the financing agreement, as well as IFAD's rules, policies and procedures. IFAD and its officials, agents and employees shall be held harmless from and against all suits, proceedings, claims, demands, losses and liability of any kind or nature brought by any party in connection with Special Agro – Processing Zones Program.

The consulting services ("the services") include to undertake a Requirements Analysis and System Design; Document and Content Management; Workflow and Approval Management, Access Control and Security; Dashboard and Reporting; Deployment and Infrastructure; Platform Design; Content Management System (CMS); Knowledge Content Organization; Search and Knowledge Discovery; Integration with SAPZ Website; Content Migration; Analytics and Reporting; System Interoperability; Implementation Methodology;

More details on this consulting services are contained in the Terms of Reference (TOR) which can be obtained from the address below between 10am – 4pm on working days or obtained from the website: sapz.gov.ng.

It is expected that this consultancy service shall be for a period of 12 weeks within which the consultant shall accomplish all the tasks including submission of final report to the Client.

This request for expressions of interest (REOI) follows the General Procurement Notice that appeared on the IFAD website on 17th April, 2023, on UNDB on 17th April, 2023 and on Thisday and Daily Trust of 17th April, 2023.

The attention of interested consultants is drawn to IFAD's Anti-Money Laundering and Countering the Financing of Terrorism Policy¹ and the Revised IFAD Policy on Preventing Fraud and Corruption its Activities and Operations². The latter sets forth IFAD's provisions on prohibited practices. IFAD further strives to ensure a safe working environment free of harassment, including sexual harassment, and free of sexual exploitation and abuse (SEA) in its activities and operations as detailed in its IFAD Policy to Preventing and Responding to Sexual Harassment, Sexual Exploitation and Abuse.³

Interested consultants shall not have any actual, potential or reasonably perceived conflict of interest. Consultants with an actual, potential or reasonably perceived conflict of interest shall be disqualified unless otherwise explicitly approved by the Fund. Consultants are considered to have a conflict of interest if they a) have a relationship that provides them with undue or undisclosed information about or influence over the selection process and the execution of the contract, or b) have a business or family relationship with a member of the client's board of directors or its personnel, the Fund or its personnel, or any other individual that was, has been or might reasonably be directly or indirectly involved in any part of (i) the preparation of the REOI, (ii) the selection process for this procurement, or (iii) execution of the contract. Consultants have an ongoing obligation to disclose any situation of actual, potential or reasonably perceived conflict of interest during preparation of the EOI, the selection process or the contract execution. Failure to properly disclose any of said situations may lead to appropriate actions, including the disqualification of the consultant, the termination of the contract and any other as appropriate under the IFAD Policy on Preventing Fraud and Corruption in its Projects and Operations.

The National Coordination Office now invites eligible Individual consultants ("consultants") to indicate their interest in providing the services. Interested consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the services in the form of a curriculum vitae (CV). A consultant will be selected in accordance with the individual consultant selection (ICS) method set out in IFAD' Project Procurement Handbook that can be accessed via the IFAD website at www.ifad.org/project-procurement. Interviews will not be conducted as part of the selection process.

The shortlisting criteria are: The criteria for shortlisting consultants will be based 1. General Qualification 2. General Working Experience 3. Adequacy for the assignment 4. Experience in Similar assignment in Donor Funded project. Details of the evaluation criteria is provided in **Annex 1** which can be obtained from the website: **sapz.gov.ng**

Any request for clarification on this REOI should be sent via e-mail to the address below no later than 4.00 pm local time on 9th July, 2026. The client will provide responses to all clarification requests by 4.00 pm local time on 13th July, 2026.

Expressions of interest in the form of curriculum vitae (CV) must be delivered in a written form to the address below later than 12.00 Noon local time on 21st July, 2026. **Late Submissions will NOT be accepted.**

Signed

Dr. Kabir Yusuf

National Program Coordinator, SAPZ

National Program Co-ordination Office (NPCO)

Federal Ministry of Agriculture and Food Security,

No. 3, Aguleri Street, off Gimbiya Street, Area 11, Abuja,

admin@sapz.gov.ng; +234 8168088308, +2348035949354

¹ The policy is accessible at <https://www.ifad.org/en/document-detail/asset/41942012>.

² The policy is accessible at www.ifad.org/anticorruption_policy.

³ The policy is accessible at <https://www.ifad.org/en/document-detail/asset/40738506>.